

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, October 18th, 2023, at 4:30 p.m., Alexandra meeting rooms.

Attending Trustees: S. Dixon Pollard, D. Matthews, J. Storeshaw, T. Tijani (remotely), L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

Absent: B. Sonnenberg (with regrets), A. Oliver (with regrets)

CALL TO ORDER:

Chair, J. Storeshaw calls the meeting to order 4:31 pm.

CONSENT AGENDA

1. Information Items
 - a) Variance reports
 2. Approval of September 20, 2023, minutes.
 3. Reports: Library Director, Information Services, LAL
-

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 28-2023

S. Dixon Pollard moves to accept the consent agenda as presented.
MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 29-2023

D. Matthews moves to accept the remaining components of the agenda as presented.
MOTION CARRIED

ACTION AGENDA

1. Wage review

Tabled in order to set up special meeting. D. Matthews will set up a few meeting date options and forward dates to the trustees.

2. Wellness fund 2024

MOTION 30-2023

D. Matthews moves to offer eligible library employees up to \$250.00 for the Wellness and Professional Development Fund for the coming fiscal year, 2024.

MOTION CARRIED

3. Thank you to staff gift certificates

MOTION 31-2023

T. Tijani moves to purchase Canadian Tire gift cards for library employees in the same monetary value as in previous years.

MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of September 2023 action list

C. Frybort will be on a panel at the Stronger Together conference. C. Frybort will send out information to trustees.

There is another protest scheduled for this Saturday. C. Frybort informs the trustees we have an 'Acceptable Behavior in the Library' policy. She isn't anticipating any problems for the library.

2. Report from council – L. Hansen

The city budget process has begun.

At the end of September, the city received the proposal for the west end campus cost.

The Arts Foundry is opening a second location downtown.

Telford Lake community gardens will not be open next year.

3. Correspondence & Media:

September 27, 2023: PLS updates

October 5, 2023: Leduc County Library Board joint agreement and cheque

October 18, 2023: J. Storeshaw received information regarding information for a 'Basic Library Workshop for Trustees' being held in Viking.

4. ReconciliACTION

D. Matthews and B. Sonnenberg received great feedback regarding the land acknowledgement draft from T. Turner's contact. They are going to start over and bring something to the next meeting.

5. Leduc Then and Now, Volume 3

C. Frybort has two boxes of Volume Two, Leduc Then and Now, in her office. The library has a couple of T. Dirsa's third volume in the collection. Discussion.

The library board trustees decide the library will not be a venue for selling volume three.

6. Faxing

The library fax service is not working. C. Frybort mentions a few places in Leduc that offers fax service.

MOTION 32-2023

S. Dixon Pollard moves Leduc Public Library stop offering fax service.

MOTION CARRIED

7. Reconsideration of a Work: policy and procedure

Discussion. C. Frybort recommends a change to add 'legal guardian' in the policy. People over sixteen years of age may get their own library account with acceptable ID and proof of residence. Parents and legal guardians of minors have the power to decide what that minors may borrow from our library.

MOTION 33-2023

L. Hansen moves to add 'legal guardian' to the wording of the policy

MOTION CARRIED

8. Round Robin

S. Dixon Pollard: November 8th is "I read Canadian Day"

T. Turner: the city has received two applications for library board positions.

C. Frybort: has posted the ad for the Deputy Director position. It closes October 27th. She hopes to have someone hired in November or December.

Trustees discuss next months meeting date. It is decided to move it back one week.

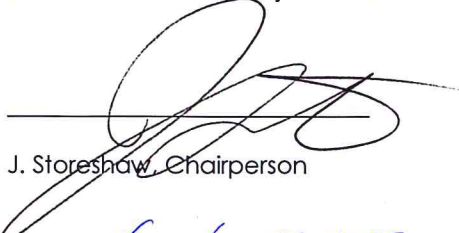
DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, Nov.22, 2023, 4:30 pm

MOTION TO ADJOURN:

MOTION 34-2023

D. Matthews moves adjourn the meeting at 5:30 pm.

MOTION CARRIED



J. Storeshaw, Chairperson



L. McLean, Recording Secretary

Date: November 22, 2023