

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, February 15, 2023, at 4:30 p.m., Alexandra meeting rooms.

Attending Trustees: S. Dixon Pollard, D. Matthews, A. Oliver, B. Sonnenberg, J. Storeshaw, L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

Regrets: T. Tijani

CALL TO ORDER:

Library Director, C. Frybort, calls the meeting to order 4:28 pm.

ELECTIONS OF BOARD CHAIR AND VICE CHAIR

C. Frybort opens the floor for nominations for the Leduc Public Library Board Chair position.

D. Matthews nominates S. Dixon Pollard. S. Dixon Pollard declines nomination.

S. Dixon Pollard nominates J. Storeshaw. J. Storeshaw accepts the nomination.

C. Frybort calls for nominations three times. C. Frybort declares nominations cease.

J. Storeshaw proclaimed by acclamation, as the Leduc Public Library Board Chairperson.

J. Storeshaw assumes the duties of board chair.

J. Storeshaw opens the floor for nominations of the Leduc Public Library Board Vice-chair.

J. Storeshaw nominates S. Dixon Pollard. S. Dixon Pollard accepts the nomination.

J. Storeshaw calls for nominations three times. J. Storeshaw declares nominations cease.

S. Dixon Pollard proclaimed by acclamation, as the Leduc Public Library Board Vice-chairperson

COMMITTEE APPOINTMENTS:

Policy & Development

A. Oliver
D. Matthews
S. Dixon Pollard (chair)
B. Sonnenberg

Finance

D. Matthews
A. Oliver
T. Tijani?

Public Relations/Fundraising

All trustees (board chair)

Staff Relations/Personnel

J. Storeshaw
A. Oliver
T. Tijani?

Social

B. Sonnenberg
T. Tijani?

J. Storeshaw will ask T. Tijani if he wants to sit on the committees' other trustees recommended. The committee members will choose a chair for each committee where the position is vacant.

CONSENT AGENDA

1. Information Items
 - a) Variance reports
2. Approval of January 18, 2023, minutes.
3. Reports: Library Director

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 06-2023

D. Matthews moves to accept the consent agenda as presented.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

Action #2, trustee appreciation, removed from the agenda. The policy committee will present the policy for board approval at a future date.

MOTION 07-2023

B. Sonnenberg moves to accept the remaining components of the agenda as amended.

MOTION CARRIED

ACTION AGENDA

1. Annual report

MOTION 08-2023

L. Hansen moves to accept the Annual Report for the Province as presented.

MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of January 2023 action list

2. Correspondence & Media:

YRL has been working on advocacy and provided a guide to help educate library boards

C. Frybort recommends the board keeps 'advocacy' on the agenda for the March meeting.

3. Orange T-shirt project – T. Turner. No updates to share.

4. Report from council – L. Hansen

A downtown revitalization plan is being developed. There is a survey on the city website for public input.

Council has a meeting with Black Gold School Division tonight to discuss items such as partnership.

Council will receive designs and cost for the West campus.

The City of Leduc strategic planning is coming up.

5. Round Robin

D. Matthews: asks for a sign update. C. Frybort has talked with the city. She needs three quotes. The City's Public Services department indicated the library may use the existing concrete pad, located at the entrance of the parking lot, for the sign. She will ask for quotes on the sign, and cost for solar lighting.

C. Frybort: announces it is the 8th anniversary of the library in this new space.

There was a major incident last Thursday. RCMP were called, and a person was removed from the facility.

C. Frybort banned the person from the building for a year.

She will work with the RCMP and Cameron Chisholm to change the wording of the document banning a person from the facility.

An advertisement has been placed for a new enforcement person. The person will be a presence in city owned facilities.

T. Turner: city is working on an active transportation master plan.

L. Hansen: congratulates J. Storeshaw and S. Dixon Pollard on their positions on the board, as chair as vice-chair. He thanks D. Matthews for his work as board chair for the past three years.

DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, March 15th, 2023, 4:30 pm

MOTION TO ADJOURN:

MOTION 09-2023

D. Matthews moves adjourn the meeting at 5:24 pm.

MOTION CARRIED



J. Storeshaw, Chairperson



L. McLean, Recording Secretary

Date: March 15, 2023