

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, January 17th, 2024, at 4:30 p.m., Alexandra meeting rooms.

Attending Trustees: B. Sonnenberg, D. Matthews, J. Streshaw, J. Giesbrecht, L. Sinclair, T. Tijani,
S. Dixon Pollard, S. Puri, L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

CALL TO ORDER:

Chair, J. Streshaw calls the meeting to order 4:30 pm.

INTRODUCTION OF LIBRARY TRUSTEES

Attendees introduce themselves.

CONSENT AGENDA

1. Information Items – two variance reports in February
2. Approval of December 13th, 2024, minutes.
3. Reports: Library Director, LAL

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 01-2024

D. Matthews moves to accept the consent agenda as presented.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 02-2024

B. Sonnenberg moves to accept the remaining components of the agenda as presented.

MOTION CARRIED

ACTION AGENDA

Casual employee wages

Carla discusses casual employees. Casuals do the same duties as permanent part time staff. It is difficult to hire new people at the low wage offered.

MOTION 03-2024

D. Matthews moves that Level 1 of the wage grid be removed from the grid, and casual employees placed on the Level 2 grid as soon as the payroll department can process.

MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of December 2023 action list
2. Report from council – L. Hansen
Curling club came to city for debt forgiveness.
External presentations last council mtg – EIA pilot project is working with drone delivery.

Berg Canada – the use of eScooters in the city was a 2-year pilot project. It will be discussed at the next council meeting if eScooters can permanently be set up in Leduc.

3. Correspondence & Media: none

4. Quiet study space

Room-use for a quiet study space has been dealt with. New procedures will allow students to book a room a couple of days before needed if the space is available. Our website was updated with the information. Posters will be displayed throughout the library. Will revisit this after a year.

5. ReconciliACTION

City of Leduc 2024 funding was approved for reconciliation.

Land acknowledgement: D. Matthews updates new trustees regarding the land acknowledgment statement. Mitch will come in to talk with trustees and lead the board through an exercise to guide them with reconciliation. C. Frybort will try to book him in for the March board meeting.

6. Carpet cleaning

The library will need to close on a Saturday to get the carpets cleaned. C. Frybort will contact the company she has been working with to arrange possible dates. The Board will have to make a motion to close.

7. Shortened wage grid

C. Frybort distributed and explained the shortened wage grid. Th timeline to adopt the grid is the end of June for 2025 budget purposes. Dr. Law recommended other adjustments to the grid.

J. Storeshaw informs the trustees that time will have to be set aside to work. Discussion.

D. Matthews will send out a doodle poll to help set up a time.

8. Round Robin

J. Storeshaw: reminds everyone that next month's meeting will include the election of the Board-chair, Vice-chair, and committee appointments.

T. Turner: the McDade's perform at the MacLab Theatre tomorrow night

S. Dixon Pollard: Family Literacy Day is January 27th. This year's theme: 'Lets have a family party'.

C. Frybort mentions the library is partnering with MacLab, distributing free tickets for 'Seeka Sings', January 31st.

C. Frybort: Is going to try to meet with City's Youth Council group. Deputy Director, C. Kurtz starts February 12th.

DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, February 21st, 2024, 4:30 pm

MOTION TO ADJOURN:

MOTION 04-2024

B. Sonnenberg moves adjourn the meeting at 5:20 pm.

MOTION CARRIED



J. Storeshaw, Chairperson



L. McLean, Recording Secretary

Date: Feb 21, 2024