

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, November 15th, 2022, at 4:30 p.m., Alexandra meeting rooms.

Attending Trustees: A. Braithwaite, S. Dixon Pollard, D. Matthews, A. Oliver, T. Tijani
L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep), L. Howarth (city community and social dev director)

Absent: (with regrets) J. Storeshaw

CALL TO ORDER:

Chair, D. Matthews calls the meeting to order 4:30 pm.

CONSENT AGENDA

1. Information Items
 - a) Variance reports
 2. Approval of October 19th, 2022, minutes.
 3. Reports: Library Director, LAL
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MOTION TO ACCEPT CONSENT AGENDA:

MOTION 36-2022

T. Tijani moves to accept the consent agenda as presented.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 37-2022

S. Dixon Pollard on moves to accept the remaining components of the agenda as presented.

MOTION CARRIED

ACTION AGENDA

1. Wellness and Professional Development Fund

MOTION 38-2022

A. Braithwaite moves to offer eligible library employees up to \$250.00 for the Wellness and Professional Development Fund for the coming fiscal year, 2023.

MOTION CARRIED

2. Staff appreciation gift certificates

MOTION 39-2022

S. Dixon Pollard moves to purchase Canadian Tire gift cards for library employees in the same monetary value as in previous years.

MOTION CARRIED

(A. Oliver joins the meeting at 4:35 pm)

3. Vacation Policy

C. Frybort reviews changes to vacation entitlement to enable the library to use the City of Leduc's software.

Discussion.

MOTION 40-2022

T. Tijani moves to switch the Leduc Public Library's vacation allotments to align with the City of Leduc's

MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of October 2022 action list

T. Turner distributes information regarding 'Orange Tee Shirt sales. Total funds raised, beyond the production costs go to Maskwacis Health Services. Discussion.

2. Correspondence & Media:

Oct.28/22: Alberta government announcement - New minister of Municipal of Affairs, Rebecca Schulz

Oct.31/22: Alberta government announcement - CALP moved from Advance Education to department of Skilled Trades and Professions

3. Truth and Reconciliation – T. Turner

This week is Metis week. She asks the board to think about actions to bring to the table to move forward in reconciliation.

Discussion.

4. Report from council – L. Hansen

Security issues in three City of Leduc facilities, (LRC, Civic Centre, Library), was considered by council. Discussion.

5. Round Robin

D. Matthews: discusses proceeding with C. Frybort's performance review

C. Frybort: was invited to speak at Leduc Links about working at the library

T. Turner: shares information regarding the Arts Foundry's' free art classes for kids, (every Tuesday). The children's' art will be displayed at the Maclab this Sunday. She is very happy she can pick up or drop off library material at any library in Alberta

DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, December 21st, 2022, 4:30 pm

MOTION TO ADJOURN:

MOTION 41-2022

A. Braithwaite moves adjourn the meeting at 5:07 pm.

MOTION CARRIED



D. Matthews, Chairperson



L. McLean, Recording Secretary

Date: December 21, 2022