

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, April 20, 2022 at 4:30 p.m., Alexandra meeting rooms/online.

Attending Trustees: A. Braithwaite, D. Matthews, A. Oliver, J. Streshaw, L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Berry (city staff rep)

Absent: T. Tijani, S. Dixon Pollard (with regrets)

CALL TO ORDER:

Chair, D. Matthews calls the meeting to order at 4:31 pm.

CONSENT AGENDA

1. Information Items
 - a) Variance reports
 2. Approval of March 16, 2022 minutes.
 3. Reports: Library Director, LAL
-

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 15-2022

A. Braithwaite moves to accept the consent agenda as presented.
MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 16-2022

J. Streshaw moves to accept the remaining components of the agenda as presented.
MOTION CARRIED

ACTION AGENDA

1. Director Succession Planning Policy
The library director will be working on an up-to-date job description and yearly timeline schedule.

MOTION 17-2022

A. Braithwaite to approve the Succession Planning Policy as amended.
MOTION CARRIED

2. Update to Schedules from Library Bylaw

MOTION 18-2022

J. Streshaw moves to accept the changes to Schedules C and D as presented.
MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of March 2022 action list:
 - C. Frybort will continue to attempt to contact P. Fleming to arrange a meeting with him and present him with a thank you gift for his nine years of service with the library board.

2. Correspondence & Media:

March 30/22 Alberta Advanced Education – LAL grant letter
April 11/22 – PLSB update

3. April 6th, 2022 incident – C. Frybort

C. Frybort requests to extend a ban on an individual. This person is banned from the premises for one year.
Discussion.

MOTION -2022

L. Hansen moves to allow the Library Director to serve a 'notice prohibiting entry' to ban S.H. from the premises for an additional two years.

MOTION CARRIED

4. Report from council – L. Hansen

An independent firm conducted a study regarding homelessness and poverty in the City of Leduc.
L. Hansen will send out the press release to the trustees. There is a link on the release with the results of the study.

The City of Leduc may host the Alberta 55+ games sometime in the future.

L. Hansen briefly discusses other items council is working on.

5. Round Robin

D. Matthews: congratulates L. McLean for twenty-five years of service at the library.

T. Berry: after discussion with C. Frybort, T. Berry removed the archival photos from the library. She contacted The Alberta Provincial Archives and discovered the photos are copies. The photos may remain with the City of Leduc. A second set may be created which can be housed in the library.

May 30th, she will make a presentation to city council regarding Indigenous relations.

May 5th, Red Dress Day event in Leduc.

C. Frybort: May 12th she will be making a presentation to Youth Council about the library.

On May 14th, C. Frybort, will help supervise the teen takeover program at the LRC.

The library is getting a new phone system from Allstream.

A Polaris update will occur in May. Some library services are unavailable during the update.

The library hired two summer students for the 2022 Summer Reading Program.

The public washrooms are locked during the Junior High School lunch break due to vandalism. Staff are available to unlock the doors if patrons need to use the facilities.

The staff server is moving to the YRL network (in the cloud).

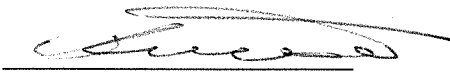
DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, May 18, 2022, 4:30 pm

MOTION TO ADJOURN:

MOTION 20-2022

J. Storeshaw moves adjourn the meeting at 5:15 pm.

MOTION CARRIED



D. Matthews, Chairperson



L. McLean, Recording Secretary

Date: May 18, 2022