

## **Leduc Public Library Board Meeting**

Minutes of the Leduc Public Library Board meeting held, January 19, 2022 at 4:30 p.m., via Zoom.

Attending Trustees: S. Dixon Pollard, L. Hansen, D. Matthews, A. Oliver, J. Streshaw, T. Tijani

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

Absent: (with regrets) A. Braithwaite

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### **CALL TO ORDER:**

Library Director, C. Frybort calls the meeting to order 4:32 pm.

Introductions. Everyone introduces themselves to new library trustee, T. Tijani

### **ELECTIONS OF BOARD CHAIR AND VICE CHAIR**

C. Frybort opens the floor for nominations for the Leduc Public Library Board Chair position.

J. Streshaw nominates D. Matthews. D. Matthews accepts the nomination.

C. Frybort calls for nominations three times. C. Frybort declares nominations cease.

D. Matthews is proclaimed by acclamation as the Leduc Public Library Board Chairperson.  
D. Matthews assumes the duties of board chair.

D. Matthews opens the floor for nominations of the Leduc Public Library Board Vice-chair.

L. Hansen nominates J. Streshaw. J. Streshaw accepts the nomination.

D. Matthews calls for nominations three times. D. Matthews declares nominations cease.

J. Streshaw is proclaimed by acclamation as the Leduc Public Library Board Vice-chairperson

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### **CONSENT AGENDA**

1. Information Items: none

2. Approval of December 15, 2021 minutes.

3. Reports: Library Director, LAL

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### **MOTION TO ACCEPT CONSENT AGENDA:**

#### **MOTION 01-2022**

L. Hansen moves to accept the consent agenda as presented.

**MOTION CARRIED**

### **MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:**

#### **MOTION 02-2022**

J. Streshaw moves to accept the remaining components of the agenda as amended.

**MOTION CARRIED**

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## **ACTION AGENDA**

1. Motion to defer board committee selection to the February meeting

### **MOTION 03-2022**

S. Dixon Pollard moves to defer the appointment of committee members to the February board meeting.

**MOTION CARRIED**

2. Lost books and refunds.

C. Frybort asks the trustees for input. The majority of other libraries do not provide refunds.

Discussion. C. Frybort would like to see a policy regarding no refunds.

### **MOTION 04-2022**

J. Streshaw moves to create a 'no refund policy' for items which have been paid for.

**MOTION CARRIED**

3. Laminating fees

C. Frybort discusses the cost of laminating. All pouch sizes cost less than one dollar (\$1), Staff would provide the service to the public. Discussion.

### **MOTION 05-2022**

L. Hansen moves to add a one dollar (\$1) per pouch laminating fee to the board policy fee schedule.

**MOTION CARRIED**

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## **ITEMS FOR DISCUSSION/EXPLORATION**

1. Review of December 2021 action list: none

2. Correspondence & Media: newspaper articles

D. Matthews asks if media is reaching out to the library or vice versa. The new Rep reporter has been contacting C. Frybort. A local radio station also occasionally contacts her for an interview.

3. Local author book sales

C. Frybort had the brother of a local author approach her regarding selling his brothers book in the library. She explained to the person that the library would have to buy a bulk amount but would bring the matter to the board.

Discussion. C. Frybort would like to see a policy created on the subject.

4. Covid update

Restrictions for libraries has not changed and are not crystal clear. A library in northern Alberta was visited by AHS and told food and drink are not to be consumed in the public areas of the library.

C. Frybort informs the board that if several staff end up away at the same time it would be very short notice to either close the library, or provide only curbside service to the patrons. Discussion.

She also informs the board that since December more Alberta libraries have put a staff vaccine mandate in place. If the trustees are interested, she will send them a list of those libraries.

5. Report from council – L. Hansen

There have been two council meetings since the start of the new year. Council is working on a strategic plan. There is a survey available online for public input.

Plans are in progress to hold the Black Gold Rodeo this year.

The Arts Foundry presented to council. L. Hansen commends them for a great job in partnering with other community groups.

The 2021 assessment updates were discussed this past Monday. Property assessments will be sent out to citizens starting tomorrow.

S. Dixon Pollard asks about the new app that lets you notify the city of needed repairs. The app was just launched: <https://www.leduc.ca/seeclickfix>

6. Round Robin

S. Dixon Pollard: local schools are being hit hard with Covid.

She likes the idea of promoting local authors at a library event. It is a great opportunity to have a indigenous author circle for Indigenous Day.

J. Streshaw: apologizes on missing the last meeting. She also is enjoying the tea kit offered by the library.

T. Turner: has been talking with C. Frybort regarding joint programming on PD days. She would like the trustees to notify her if they would like to attend any of the Maclab events. Event participation is available in person or online.

On Feb. 11<sup>th</sup>, Maclab Theatre is hosting a dance presentation of 'The Prisoner of Tehran'. T. Berry is working with The Grain Elevator group and Dr. Woods museum.

D. Matthews: welcomes the new trustee to the board.

T. Tijani: expresses his excitement in being a library trustee.

C. Frybort: H. Lovatt has been working on a lot of adult programs. Last evenings' program: Death, Taxes and Beyond presented by the Credit Council was a joint program with other libraries. Fifty four people attended the Zoom presentation.

The music cd's will be weeded out this year.

L. Hansen: asks to flag for next meeting an update regarding cold snaps and how it goes with disadvantaged people visiting the library. He inquires about a bookclub in the library which C. Frybort replies we do have a bookclub at the moment.

DATE OF NEXT MEETING: Regular Monthly Board Meeting  
Wednesday 16, 2022, 4:30 pm

**MOTION TO ADJOURN:**

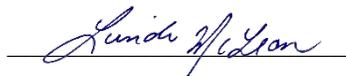
**MOTION 06-2022**

J. Streshaw moves adjourn the meeting at 5:46 pm.

**MOTION CARRIED**



D. Matthews, Chairperson



L. McLean, Recording Secretary

Date: February 16, 2022